



**Initial Documents Needed for a Defined Contribution QDRO for 401(k), 403(b), Profit Sharing, Private Sector Defined Benefit Pension Plans, Union Pensions & Annuities, 457 Plans**

1. Copy of Separation Agreement;
2. Summary Plan Description for all Plans in question
3. QDRO Procedures & Model QDRO for all Plans to be divided
4. Completed QDRO Intake Form for both parties on [www.solutionsfordivorce.com](http://www.solutionsfordivorce.com)
5. Most recent statement(s) for accounts to be divided
6. Signed contract and fee of \$800 for first QDRO, \$750 for additional QDROs

